

LRC Board Meeting May 20, 2015

Meeting began 7:08 pm

In attendance:

Larry Brown
Janet Shellenberger
Leslie Johnson
Trish Billings
Anne Miesen
Barbara Gaworecki
Lynn Moore
Kevin Mote

The board met two tennis pros, Dave and Michael, who will work with Les teaching lessons and conducting camps. Michael is bringing about 12 kids to our courts from the Kluge courts where he worked formerly. Students are mostly in 6th-8th grade. Students can earn school PE credit for attending a 3-hour per day tennis program.

Doug Wheeler attended the meeting to propose to the board that he would like to rent one of the vacant offices upstairs. Doug would like to barter the \$200 monthly rent for website and computer maintenance services. He proposes this arrangement for 6 months, after which time we can reassess, and he would have first right to begin paying rent if someone else was interested in renting the space.

Michael (the tennis pro) may be interested in renting our other \$200/month upstairs office. He has been shown the space and will let Shannon know his decision.

Anne proposed we design a database of members and their interests, so that emails could go to special groups (tennis, swimming, social) without going out to the entire club. Lynn and her daughter are working on an excel spreadsheet which would give us that flexibility. Lynn's daughter is working as an unpaid intern to get some experience. We have most information, but still don't have a list of inactive members. Doug Wheeler advised that our club emails technically should include certain required information as well as an option to "unsubscribe". Our newsletter will be switched to HTML format.

There is still an issue with adult children using their parents' membership, and this will be addressed in the revised By-Laws. One adult who was a paying member has canceled their club membership and moved back in with the parents and intends to use the club. Some members thought that because they were shareholders they didn't have to pay guest fees. That was never our policy. The committee revising the By-Laws will check the wording on that section. The guest policy and some procedures will be separate documents. A reminder about the guest policy, as well as pool rules and tennis etiquette will be sent to members at the beginning of the summer.

Jackie needs help to clear the clogged drain on the far side of the tennis courts. She is looking into companies that could do the work.

The website is up and running. Shannon, Lynn, and Lynn's daughter Emily were trained on how to update it and it is user-friendly. We still need pictures of people playing tennis. Leslie suggested that some are available on the Lakewood Facebook page.

Financial Report:

Les has paid off all CTA court rentals and plans to continue to rent the courts for summer camps, etc. His contract was negotiated in 2011 to run through 2013. Leslie and Lynn will work on rewriting the contract.

Preliminary report is a loss of \$5,814 for the fiscal year ending 4/30/2015. Many improvement projects were completed and a pool pump was replaced and we still have a bank account balance of \$92,866 (this figure is inflated by the approximately \$20,000 in income from summer member deposits, which will go to the current fiscal year). Studies have shown that non-profit organizations should have 3 – 6 months of annual operating budget in reserve, so our reserve level is appropriate.

Major Projects Committee:

(Lynn, Janet, Larry)

Some projects being studied:

- Replace all square lights inside the club (26 lights) with LED lights – Janet has a quote of around \$3,500.
- Replace the marquee – a quote was \$8,600 even before the wind blew it over (brick base). Ken Bush has offered to build a new marquee if we give him plans. We need to make a final decision about a name change for the club before we redesign the sign..
- Have the roof inspected for hail damage. The roof was replaced in 2001, deductible for wind and hail is 3% of \$601,000 insured value, so roughly \$18,000. Some estimates for a new roof are \$45,000-\$50,000. It was recommended that we wait until after swim team season and after hurricane season to do any roof repairs. Larry suggested the possibility of assessing shareholders a fee for roof repair.
- John Shellenberger plans to rebuild the walkway on the far side of the tennis courts.
- The counter in the men's outdoor bathroom is rotting out - \$1,600 estimate to replace.

FINS wants LRC to take over the cost of pool chemical fees for May (estimated \$1,500-2,000). The board proposal is to split the cost with FINS as a good-will gesture. FINS and swim team need to be reminded that the pool area should be left in good condition, with all towels, clothes, garbage, etc. cleaned.

Janet reports that there is not enough interest in tennis mixed doubles summer league, most people only want to sub. Janet is still trying to pull it together.

Lyman Stanton and Dan Newton are heading a joint tennis tournament with Norchester, possibly in September. They plan to have ladies', men's and doubles events. The tournament would honor Martin and Rose Marie James.

The LRC Starry Night dance was held on May 16th was a success as the group had a good time. Thanks to Leslie for organizing.

Janet is creating a tentative list of monthly social activities:

- Jackie offered to organize bunco – monthly, quarterly?
- Jazzercise or Zumba classes could be offered. Trish will look into one contact.
- A sub-committee could be formed to pursue social activity ideas.

Membership Marketing

Flyers went out to new Noble Energy employees offering 25% discount on membership dues for the first year.

Lynn designed a flyer to send to new residents of Lakewood Forest offering the same 25% discount on the first year's dues, and the board approved its use.

Paul Marshall, a LRC shareholder and active tennis player and team captain, is now president of the Lakewood Fund. Past LRC presidents have tried to negotiate some financial support for the club from the Fund, but have not been successful. With a LRC member as Fund president, we have our best chance to have a dialog. The feeling is that the club is a valuable amenity that improves property values for all Lakewood Forest residents, and that the Fund should support LRC financially to some degree.

Board members agreed to have DePelchin hold their annual event at the club (possibly July 18th or 25th) without cost. They provide the lifeguards.

Janet will hold the Northwest tennis ladies' meeting at the club at no cost.

New Board members elected:

President – Janet Shellenberger

Vice-President – Leslie Johnson

Treasurer – Lynn Moore

Secretary – Barbara Gaworecki

Tennis liaison – Leslie and Larry Brown

Swim Team liaison – Trish Billings

Social Committee – Anne Miesen, Janet and Barbara

Larry Brown will be removed and Janet Shellenberger will be added as check signatories for the LRC bank account.

Lynn has been involved in the transition of our finances to Quickbooks. Other board member(s) should train from Lynn to take over the position of Treasurer in the future.

Jeff Lake has not been attending meetings or voting as a board member. He will be asked if he is still interested in being a board member. Also, Mark Sweeney will be asked whether he is interested in remaining on the board or would like to step down.

We will try to recruit more board members.

Next meeting – Wednesday, June 17th, 2015

Meeting adjourned 9:22 pm